

Democratic Services

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Date: 6 November 2012

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To: All Members of the Cabinet

Councillor Paul Crossley	Leader of the Council
Councillor David Dixon	Deputy Leader and Cabinet Member for Neighbourhoods
Councillor Simon Allen	Cabinet Member for Wellbeing
Councillor Tim Ball	Cabinet Member for Homes and Planning
Councillor Cherry Beath	Cabinet Member for Sustainable Development
Councillor David Bellotti	Cabinet Member for Community Resources
Councillor Dine Romero	Cabinet Member for Early Years, Children and Youth
Councillor Roger Symonds	Cabinet Member for Transport

Chief Executive and other appropriate officers
Press and Public

Dear Member

Cabinet: Wednesday, 14th November, 2012

You are invited to attend a meeting of the **Cabinet**, to be held on **Wednesday, 14th November, 2012 at 6.30 pm** in the **Council Chamber - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Col Spring
for Chief Executive

The decisions taken at this meeting of the Cabinet are subject to the Council's call-in procedures. Within 5 clear working days of publication of decisions, at least 10 Councillors may signify in writing to the Chief Executive their wish for a decision to be called-in for review. If a decision is not called-in, it will be implemented after the expiry of the 5 clear working day period.

If you need to access this agenda or any of the supporting reports in an alternative accessible format please contact Democratic Services or the relevant report author whose details are listed at the end of each report.

This Agenda and all accompanying reports are printed on recycled paper

NOTES:

- 1. Inspection of Papers:** Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Col Spring who is available by telephoning Bath 01225 394942 or by calling at the Riverside Offices Keynsham (during normal office hours).
- 2. Public Speaking at Meetings:** The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. Advance notice is required not less than two full working days before the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward).

The public may also ask a question to which a written answer will be given. Questions must be submitted in writing to Democratic Services at least two full working days in advance of the meeting (this means that for meetings held on Wednesdays, notice must normally be received in Democratic Services by 4.30pm the previous Friday but Bank Holidays will cause this to be brought forward). If an answer cannot be prepared in time for the meeting it will be sent out within five days afterwards. Further details of the scheme can be obtained by contacting Col Spring as above.

- 3. Details of Decisions taken at this meeting** can be found in the minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Col Spring as above.

Appendices to reports are available for inspection as follows:-

Public Access points - Riverside - Keynsham, Guildhall - Bath, Hollies - Midsomer Norton, and Bath Central, Keynsham and Midsomer Norton public libraries.

For Councillors and Officers papers may be inspected via Political Group Research Assistants and Group Rooms/Members' Rooms.

- 4. Attendance Register:** Members should sign the Register which will be circulated at the meeting.
- 5. THE APPENDED SUPPORTING DOCUMENTS ARE IDENTIFIED BY AGENDA ITEM NUMBER.**
- 6. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

- 7. Officer Support to the Cabinet**
Cabinet meetings will be supported by the Senior Management Team.
- 8. Recorded votes**
A recorded vote will be taken only when requested by a member of Cabinet.

Cabinet - Wednesday, 14th November, 2012

in the Council Chamber - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS

2. EMERGENCY EVACUATION PROCEDURE

The Chair will draw attention to the emergency evacuation procedure as set out under Note 6

3. APOLOGIES FOR ABSENCE

4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting. Members are asked to indicate:

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

*(c) Whether their interest is **a disclosable pecuniary interest** or an **other interest**, (as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)*

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR

6. QUESTIONS FROM PUBLIC AND COUNCILLORS

Questions submitted before the deadline will receive a reply from an appropriate Cabinet member or a promise to respond within 5 days of the meeting. Councillors may ask one supplementary question for each question they submitted, up to a maximum of two per Councillor.

7. STATEMENTS, DEPUTATIONS OR PETITIONS FROM PUBLIC OR COUNCILLORS

Councillors and members of the public may register their intention to make a statement if they notify the subject matter of their statement before the deadline. Statements are limited to 3 minutes each. The speaker may then be asked by Cabinet members to answer factual questions arising out of their statement.

8. MINUTES OF PREVIOUS CABINET MEETING (Pages 7 - 16)

To be confirmed as a correct record and signed by the Chair

9. CONSIDERATION OF SINGLE MEMBER ITEMS REQUISITIONED TO CABINET

This is a standard agenda item, to cover any reports originally placed on the Weekly list for single Member decision making, which have subsequently been the subject of a Cabinet Member requisition to the full Cabinet, under the Council's procedural rules

10. MATTERS REFERRED BY POLICY DEVELOPMENT AND SCRUTINY BODIES

This is a standing agenda item (Constitution rule 14, part 4D – Executive Procedure Rules) for matters referred by Policy Development and Scrutiny bodies. The Chair of the relevant PDS Panel will have the right to attend and to introduce the Panel's recommendations to Cabinet.

11. SINGLE MEMBER CABINET DECISIONS TAKEN SINCE PREVIOUS CABINET MEETING

This report lists any Cabinet Single Member decisions taken and published since the last Cabinet meeting. There were no such decisions on this occasion

12. BATH WORLD HERITAGE SITE SETTING SUPPLEMENTARY PLANNING DOCUMENT (Pages 17 - 220)

Adoption of the Bath World Heritage Site Setting Supplementary Planning Document following amendments arising from the public consultation

13. BATH & NORTH EAST SOMERSET GREEN INFRASTRUCTURE STRATEGY (Pages 221 - 316)

Endorsement of the Green Infrastructure Strategy for Bath & NE Somerset following amendments arising from consultation in May 2012

14. HOUSING SERVICES ENFORCEMENT POLICY (Pages 317 - 332)

This policy articulates how Housing Services will protect the health, safety and welfare of residents by enforcing minimum housing standards. It updates the existing enforcement policy and introduces a new streamlined enforcement process.

15. CORPORATE PARENTING STRATEGY (Pages 333 - 346)

Cabinet are asked to approve the Council's Corporate Parenting Strategy setting out how it will act as a good corporate parent and promote good outcomes for children and young people in and moving on from care

16. WINTER MAINTENANCE SERVICE – SNOW WARDEN PILOT REVIEW (Pages 347 - 350)

Following the implementation of the Snow Warden Pilot Scheme carried out across winter 2011/12, the Cabinet requested a review of the scheme and to seek agreement on arrangements for the winter 2012/13.

17. TENANCY STRATEGY (Pages 351 - 384)

The Tenancy Strategy sets out local needs that registered providers of social housing must have regard to in formulating policies relating to the kinds of tenancies they grant and the length of term, where tenancies of a certain term are granted

18. HOUSING ALLOCATIONS REVISED SCHEME (Pages 385 - 450)

The Allocations Scheme articulates how priority for social housing is determined. The revised scheme responds to the Localism Act which gave new freedoms permitting the council to restrict access and meet local housing need better. The proposed revised

scheme takes account of statutory guidance published in June 2012.

19. SAFETY ADVISORY GROUP FOR EVENTS (SAGE) REPORT 2012 (Pages 451 - 468)

The purpose of this report is to draw members' attention to the activities of the Safety Advisory Group for Events to date during 2012, to review the first year of operation of the Group and to deliver the Chair's Annual Report to Cabinet.

20. OPTIONS FOR THE FUTURE USE OF VICTORIA HALL RADSTOCK (Pages 469 - 478)

At its meeting of 11th July Cabinet received a report on the outcomes of the consultation process in respect of Victoria Hall and its potential future uses. This report examines the scope for bringing the building back into use as a community facility with meeting rooms, exhibition space and relocation of the town library in to the building.

21. REVENUE AND CAPITAL BUDGET MONITORING, CASH LIMITS AND VIREMENTS - APRIL 2012 TO SEPTEMBER 2012 (Pages 479 - 504)

This report presents the second monitoring information for the Authority as a whole for the financial year 2012/13 to the end of September 2012. The report also includes a number of budget transfer requests for both revenue and capital that require Cabinet agreement or are reported for information purposes as prescribed by the Budget Management Scheme

22. TREASURY MANAGEMENT MONITORING REPORT TO 30TH SEPTEMBER 2012 (Pages 505 - 520)

This report gives details of performance against the Council's Treasury Management Strategy and Annual Investment Plan 2012/13 for the first 6 months of 2012/13

The Committee Administrator for this meeting is Col Spring who can be contacted on 01225 394942.